

Instructions: Accomplish in duplicate and transmit original copy to BLES **not later than 20 days after the termination of field operations** in your region. Retain duplicate for file.

REGIONAL REPORT ON THE IMPLEMENTATION OF BLES SURVEY/S FOR FIRST SEMESTER 2001 FIELD OPERATIONS

DOLE Regional Office No. _____

A. Timetable of Field Operations

Activity	BLES Scheduled Dates	Actual Dates
Training of PBIs		
Delivery		
Collection		

B. Manpower Complement

Personnel	BLES Required Manpower	Manpower Utilized
Total		
Regional Staff		
Area Supervisors		
Enumerators		

C. Fund Utilization (P)

Object	Interfund Transfer/Current Appropriation	Actual Expenditures		
		Total	From Current Appropriation	From Balance of Previous Surveys
Total				
02				
03				
07				
29				
Training				
Wages				

D. Problems Encountered

1. Administrative Concerns

- a. *Training of Enumerators/Area Supervisors*
- b. *Manpower Complement including hiring of PBIs*
- c. *Fund Utilization*

2. Field Operations

- a. *Delivery of Questionnaires*
- b. *Collection/Retrieval of Questionnaires*
On the average, how many callbacks were made to an establishment? _____

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E. Measures Undertaken by the RO to Solicit Cooperation of Sample Establishments

F. Suggestions for Improvement of Survey Implementation

1. Training of Enumerators and Area Supervisors

2. Manpower Complement

3. Fund Utilization

4. Field Operations

G. Evaluation of BLES Training

1. Resource Person: In a scale where 1 - is unsatisfactory and 5 - is excellent, how would you rate him/her in terms of (encircle answer)

• <i>time management</i>	1	2	3	4	5
• <i>arousing the interest of participants</i>	1	2	3	4	5
• <i>mastery of the subject matter</i>	1	2	3	4	5
• <i>method and skill in imparting knowledge</i>	1	2	3	4	5

2. Survey Manual: In a scale where 1 - is *ineffective* and 5 - is *very effective*, how effective were each of the chapters in the manual in helping you understand the requirements and procedures in the survey operations? (encircle answer)

• <i>Occupational Injuries Survey (Chapter 1)</i>	1	2	3	4	5
• <i>Employment, Hours and Earnings Survey (Chapter 2)</i>	1	2	3	4	5
• <i>Operational Strategy (Chapter 3)</i>	1	2	3	4	5
• <i>Administrative Concerns (Chapter 4)</i>	1	2	3	4	5
• <i>Survey Documents and Forms (Chapter 5)</i>	1	2	3	4	5

3. Duration of Training (encircle answer)

Was the training 1 - short; 2 - adequate; 3 - long?

4. Suggestions for Improvement of the Training

Prepared by:

Noted by:

Signature: _____

Name: _____

Position: IMSD Chief

Date: _____

Signature: _____

Name: _____

Position: Regional Director

Date: _____